

Texas County Commission
Texas County Administrative Center
Suite 302
Houston MO 65483

Minutes

Date: November 21, 2012
Date & Term of Commission: 9th Day of October, 2012 Term

Those Present: Fred W. Stenger, Presiding Commissioner
John Casey, Associate Commissioner
Linda L. Garrett, Associate Commissioner
Donald R. Troutman, County Clerk

A. Approval of Today's Agenda
Motion: JC Second: LG
Discussion
Vote: Yes – Stenger, Casey, Garrett
Approved

New Business

A. Narrowband Compliance

1. County – Sheriff's Department
 - a. County Clerk's Update

The County Clerk updated the County Commission on the sheriff's department narrowband compliance project.

2. Wri-Tex 911 Emergency Phone System
 - a. Emergency Agencies Compliance [Law Enforcement, Fire, Medical]

The County Clerk and County Commission reviewed the emergency agencies using Wri-Tex 911 Emergency Phone System's communication system.

B. Approval of County Payroll #23 and Accounts Payable #23, #23a & #23b

The County Commission reviewed and approved of county payroll #23 along with accounts payable #23, #23a and #23b.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

1. Accounting Officer Certification – County Payroll #23 - \$84,703.65

The accounting officer filed his certification of available funds for County Payroll #23 totaling \$84,703.65. The County Commission approved the accounting officer's certification.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Accounting Officer Certification
Accounts Payable #23 - \$37,669.27, #23a – \$74,269.44 & #23b – \$1,113,538.57.

The accounting officer filed his certification of available funds for Accounts Payable #23 totaling \$37,669.27, #23a totaling \$74,269.44 and #23b totaling \$1,113,538.57. The County Commission approved the accounting officer's certification.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

Note: The County Commission on the advice of legal counsel tabled payables check #126489 and check #126490 to Keck & Austin totaling \$1,853.75 and G. R. Martin & Associates LLC totaling \$5,806.53.

3. Employees Compensation Time Due Report – 11-21-12

The County Commission reviewed the employees compensation time due report dated November 21, 2012.

a. Over Time Due

The County Commission approved that any employee currently working in one of the transition offices that will cease employment with the county at the end of fiscal year 2012 will be compensated all overtime due with pay period #26.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

C. Missouri Department of Revenue

1. County Sales Tax Collection – November

County Revenue Fund	\$62,821.10
Maintenance Tax Fund	\$62,820.56
Capital Improvement Fund	\$62,820.67

The County Commission reviewed the monthly sales tax collections for November as follows:

Texas County General Revenue Fund	\$62,821.10
Texas County Maintenance Fund	\$62,820.56
Texas County Capital Improvement Fund	\$62,820.67

D. Collector-Treasurer

1. Employment Request

Brandi Gaston – Effective 11-16-2012 - \$8.50 Per Hour

The County Commission reviewed a request from Tammy Cantrell, Collector-Treasurer to hire Brandi Gaston, as a full-time employee, effective November 16, 2012, at a wage rate of \$8.50. The County Commission approved to allow Brandi Gaston as a part-time employee at a wage rate of \$8.50 per hour, effective November 26, 2012.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

E. Sheriff's Department

1. Phillip Viscioni – Employment Status – Approval of Termination [Closeout Paperwork]

The County Commission advised the County Clerk, Phillip Viscioni employment has been termination. It is noted that necessary closed out papers needs completing at the County Clerk's office. The County Clerk questioned the County Commission if they were going to continue compensating Mr. Viscioni.

2. Phillip Viscioni – Appeal Request

The County Commission reviewed a letter from former employee Phillip Viscioni.

3. Phillip Viscioni – Sheriff's Letter

The County Commission reviewed a letter from Sheriff Carl Watson.

4. Glenda Campbell – Termination – Final

At the request from the County Clerk the County Commission advised the County Clerk the employment status with Glenda Campbell has been terminated. Necessary closed out papers need to be completed.

F. Sargent Township

1. Resignation – Everett Merritt – Board Member

The County Commission approved the resignation of Everett Merritt as a board member of Sargent Township.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Appointment – Darrell Colburn – Board Member

The County Commission approved the appointment of Darrell Colburn as a board member of Sargent Township.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

G. Closeout Fiscal Year & Planning for 2013 Fiscal Year

1. Accounts Payable – Close Date – 12-12-12

The County Clerk’s office has notified all offices and departments the last day for accepting payables is December 12, 2012.

2. 2013 Pay Periods – 26 ½?

The County Commission approved 26 ½ pay periods for fiscal year 2013.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

3. 2013 Unemployment Rate – 1.560% [.01560]

The county’s unemployment rate for 2013 was set at 1.560%.

H. County Employees Health Insurance

1. Meeting with Local Agent of Record – Mike Scott

a. It was agreed to meet with Mike Scott, December 12th at 10 am.

I. Payables - LEPC

1. Mapping Solutions - \$66.00 – LEPC – Specialty Map

The invoice from Mapping Solutions was given to Chairperson Logsdon for processing.

2. Frank Gayer - \$100.00 & \$150.00 – Reimbursement & Administrative Duties

The County Commission approved payables to Frank Gayer totaling \$100.00 and \$150.00.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

3. Jerry Logsdon - \$54.54 & \$36.80 – Reimbursement & Mileage

The County Commission approved payables to Jerry Logsdon totaling \$36.80 and \$54.54.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

J. Receivables

1. Polk County – Non-Paid – Board of Prisoners - \$135.00

The County Clerk reported to the County Commission his office had billed Polk County for \$135.00 for a prisoner that was housed three days in the Texas County Jail and they decline to pay same.

K. Emergency Management

1. Director’s Wages & Expense Reimbursement?

Tabled

M. State Tax Commission

1. Compliance Order – Dated 11-13-2012

The County Commission reviewed a State Tax Commission “Compliance Order” for the Assessor dated November 13, 2012.

N. Dailing & Dalaviras vs. County Commission & Townships

The County Commission reviewed recent paperwork that has and has not been filed on the aforesaid case.

O. Missouri Department of Revenue

1. Doyle Matthew Francis d/b/a D&B Land Clean Up, Raymondville MO

The County Commission was advised the Missouri Department of Revenue has issued a revocation notice against Doyle Matthew Francis d/b/a D & B Land Clean Up, Raymondville, Mo.

Walk-Ins

A. Commission Order – Tax Book Adjustments

The County Commission reviewed and approved a request from the assessor to make adjustment to the current tax books.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Upcoming Meetings

1. December 5th @ 10 am Glen Reynolds from RICHO USA, INC. will present a proposal for county copy machines.

2. November 28th @ 1 pm David Hamilton, Great Rivers Associates will update the county commission on title III funding project.

3. November 29th @ 3 pm Wright County Commission & Sheriff – Wri-Tex Emergency Phone System

4. December 12th @ 10 am – Mike Scott – Barker Phillips Jackson Insurance

C. Texas County Board of Equalization

The County Commission appointed Kathy Wells, Cabool, Missouri, as a member of the County Board of Equalization.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

Closed Session

A closed session was not held during this meeting of the County Commission.

Adjournment

The County Commission adjourned.

Submitted By: Donald R. Troutman, Texas County Clerk

Acknowledgement

The County Commission has reviewed the aforesaid agenda/minutes of the Texas County Commission.

No formal approval given.

Next Meeting Date

November 28, 2012