

Texas County Commission  
Texas County Administrative Center  
Suite 302  
Houston MO 65483

Minutes

Date: January 22, 23 & 24, 2013  
Date & Term of Commission: 8<sup>th</sup> Day of January, 2013 Term

Those Present: Fred W. Stenger, Presiding Commissioner  
John Casey, Associate Commissioner  
Linda L. Garrett, Associate Commissioner  
Donald R. Troutman, County Clerk

A. Approval of Today's Agenda  
Motion: JC Second: LG  
Discussion  
Vote: Yes – Stenger, Casey, Garrett  
Approved

New Business

A. 2013 County Budget  
1. Meetings with Elected Official

The County Commission met with the following elected officials wanting to discuss their approved 2013 budgets.

- Mike Anderson, Prosecuting Attorney – Requested an additional \$10,000.00 from the County Revenue Fund for clerical wages for the bad check clerk for fiscal year 2013.

The County Commission disapproved said request.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

- Mike Anderson, Prosecuting Attorney – Requested an additional \$1.00 per hour wage increase for the child support clerk for fiscal year 2013.

The County Commission disapproved said request.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

- Mike Anderson, Prosecuting Attorney – Requested additional funds for his publication cost and Karpel support system expense costs.

The County Commission disapproved said request.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

- Mike Anderson, Prosecuting Attorney – Requested for a wall to be remove between two offices to make one large office for his chief clerical employee. A new carpet bid for the area was \$1,019.00. The maintenance staff advised Mr. Anderson they could do the remodeling.

The County Commission tabled this matter.

- Tammy Cantrell, Collector-Treasurer – Requested a wage adjustment of 0.50 cents per hour for additional duties for her chief deputy to be paid from Collector-Treasurer's Tax Maintenance Fund.

The County Commission disapproved said request.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

- Tammy Cantrell, Collector-Treasurer – Requested a \$1,500 increase in her postage budget [\$14,500.00 to \$16,000.00]. Reason for increase [increased postage rates. She advised the County Commission she had collected over \$24,000.00 in postage fees from the political sub-divisions during the month of December. This amount would be deposited into the County Revenue Fund.

The County Commission disapproved said request.

Motion: Second:

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

- Don Troutman, County Clerk/Election Authority – Requested for a wage adjustment of 0.50 cents per hour for additional duties for his head bookkeeper to be paid from County Clerk’s Election Services Fund.

The County Commission disapproved said request.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Final Public Hearing on 2013 Texas County Budget

The County Commission held the final public hearing on the 2013 Texas County Budget.

3. Formal Approval of 2013 Texas County Budget

The County Commission approved the 2013 Texas County Budget.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Reports

1. Prosecuting Attorney

- a. Bad Check Fee Report – December, 2012 - \$497.00

The County Commission reviewed the prosecutor’s Bad Check Fee Report for December, 2012. The amount collected is only 60% of the budget estimate based on a twelve month period.

2. County Clerk

- a. Board of Prisoners & Medical Expenditures – Collection Report

The County Commission reviewed a report from the County Clerk regarding the collection of board bills and medical cost for the 2012 fiscal year.

- b. 2012 Recap of Revenue/Expense – County Revenue Fund

The County Commission reviewed a report from the County Clerk regarding the revenue/expense report for fiscal year 2012.

C. Payables

1. Jack’s Municipal Sales & Service - \$154. 67 – Road Signs

The County Commission reviewed and approved a payable to Jack’s Municipal Sales & Service totaling \$154.67 for road signs.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Board of Prisoners – Phelps County

- a. Daniel Reed \$3,000.00
- b. Timothy Nunn \$1,680.00
- c. Jamie Bell \$10,200.00
- d. Jessica Morris \$240.00
- e. Sherman Hall \$45.00
- f. Thomas Johnson \$45.00
- g. Shantella Libhart \$45.00
- h. Deeann Morris \$45.00
- i. Scotty Scott \$45.00
- j. Bryan Stogsdill \$90.00
- k. Mark Barton \$45.00

l.	Randy Carroll	\$45.00
m.	Amanda Kersenbrock	\$45.00

**Sub -Total** \$15,570.00

[State Reimbursement Being Held by Phelps County]

a.	Jamie Bell	\$5,076.90
b.	Timothy Nunn	\$1,374.86
c.	Daniel Reed	\$1,468.50
d.	Jessica L. Morris	\$4,154.00

**Sub-Total** \$12,074.26

**Texas County owes Phelps County** \$3,495.74

3. BPJ Insurance - \$17,755.00 – Balance of Insurance Policy 08-18-2112 to 08-18-2013  
The County Commission approved a payable to BPJ totaling \$ 17,755.00 for the balance of the county insurance policy that provides coverage from 08-18-2012 to 08-13-2013.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

D. Approval of County Payroll #1

The County Commission reviewed and approved County Payroll #1 and Accounts Payable #1.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

1. Accounting Officer Certification – County Payroll #1

The accounting officer filed his certification of available funds for County Payroll #8 totaling \$80,555.71. The County Commission approved the accounting officer’s certification.

Motion: Second:

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Employees Compensation Time Due Report – 01- 24-2013

The County Commission reviewed the employees compensation time due report as of January 24, 2013.

Employee Matters

A. Sheriff’s Department

1. “Employment Status” Loyd Mitchell” – Wage Rate – Budget Amount

The County Commission approved a request from James Sigman, Sheriff, to set the wage rate of \$9.00 per hour and annual hours not to exceed 953 hours for Loyd Mitchell.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

2. Part-Time Jailer

James Sigman, Sheriff requested the removal of an un-named part-time jailer from his budget. The amount is \$8,580.00. This will cover the cost of item A-1. The County Commission approved this request.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

3. Full-Time Jailer to Part-Time Jailer & Neighborhood Watch Director

James Sigman, Sheriff requested the County Commission to approve the reassignment of Larry Deves from a full-time jailer to a part-time jailer [20 hour per week with a wage rate of \$8.25 per hour] and the part-time neighborhood watch director [20 hours per week with a wage rate of \$8.25 per hour]. The County Commission approved this request.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

4. Caroline Garner– Reassignment

James Sigman, Sheriff requested the County Commission to reassign Caroline Garner from a part-time dispatcher to a full-time jailer with a wage rate of \$8.25 per hour effective January 23, 2013. The County Commission approved this request.

Motion: JC Second: LG

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Collector-Treasurer

1. Brandi Gaston – At Will Status No Longer Needed” – Effective January 18, 2013.

Tammy Cantrell, Collector-Treasurer informed the County Commission she had advised employee Brandi Gaston, her “At Will Status No Longer Needed” effective January 18, 2013.

The County Commission acknowledged.

C. Wri-Tex 911 Emergency Phone System

1. Dale Kruse – Resignation – Effective January 20, 2013

Donna Robertson, Director, Wri-Tex 911 Emergency Phone System advised the County Commission of the resignation of Dale Kruse effective January 20, 2013.

The County Commission acknowledged.

D. Sheriff’s Department

1. Alek Rowinski – 2012 Unused Holiday Pay

The County Commission approved not to pay any unused 2012 holiday pay to former road deputy Alek Rowinski. This has been a long standing policy of the county not to pay for unused holidays.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

Walk-Ins

A. Township Contract

1. Carroll Township

The County Commission approved the annual contract with Carroll Township.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

B. Texas County Health Department

1. 2013 Budget

The County Commission acknowledged and reviewed the 2013 Budget for the Texas County Health Department.

2. Ron D. Stone – Board Member – Resignation – Effective 01-23-2013

The County Commission reviewed and accepted the resignation of Ron D. Stone as a board member for the Texas County Health Department effective January 23, 2013.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

C. Commission Order  
1. Tax Books Adjustments

The County Commission reviewed and approved a request from the assessor to make adjustments to the current tax books.

Motion: LG Second: JC

Discussion

Vote: Yes – Stenger, Casey, Garrett

Approved

Miscellaneous

A. Texas County Rescue Unit – Wri-Tex 911 Emergency Phone Service

1. 10-50 – 01-21-2013 – Highway 63 & Highway BB
2. Shelter Industries Fire Call – City of Houston Fire Department

The County Clerk expressed his concerns regarding two recent emergency incidents handled by Wri-Tex 911 Phone System.

B. HB 116 – Tony Dugger, Wright County

1. Audits

The County Clerk expressed his understanding of HB 116 that has been introduced by Wright County Representative Tony Dugger.

Closed Session

A closed session was not held during this meeting of the County Commission.

Adjournment

The County Commission adjourned.

***Submitted By: Donald R. Troutman, Texas County Clerk  
51.120 RSMo***

Acknowledgement

The County Commission has reviewed the aforesaid agenda/minutes of the Texas County Commission.

\_\_\_\_\_  
Presiding Commissioner Date

\_\_\_\_\_  
Associate Commissioner Date

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Associate Commissioner Date