

Minutes

Texas County Commission
Texas County Administrative Center
Suite 302
Houston, MO 65483

Date: July 14th and 15th, 2021.
Date and Term of Commission: 3rd day of the July Term

Those Present: Scott Long, Presiding Commissioner
John Casey, Associate Commissioner
Doyle Heiney, Associate Commissioner

Call to Order: 9:02 am

Approval of Agenda: Motion: JC Second: DH Vote: YES- SL, JC, DH Approved

Approval of Previous Minutes: Motion: DH Second: JC Vote: YES- SL, JC, DH Approved

Old Business:

- A. TCMH Professional Service Contract – Working on revising contract to meet the needs of the Sheriff's Office.
- B. Maintenance Supervisor Position – Reviewed applications and discussion concerning hiring custodial help until a supervisor can be found.

New Business:

- A. Review and approve County Payroll # 14.
 - 1. Accounting Officer Certification – County Payroll #14. The accounting officer filed her certification of available funds for County Payroll #14 totaling \$56,623.99. The County Commission approved the accounting officer's certification.
Motion: JC Second: DH
Vote: YES- SL, JC, DH
Approved
- B. Tammy Cantrell, Collector/Treasurer,
 - 1. Discussion held to resolve issues with County Clerk (State Report for June for Collector from Clerk's Office.
 - 2. Discussion concerning time cards, check register, and payroll journals.
 - 3. Tax Sale issues
- C. The County Commission denied the request to waive penalties and interest on individual personal property.

Elected Official Updates:

- A. Assessor
 - 1. Issues concerning CERF for an employee as well as sick leave reimbursement and hire dates.
 - 2. Discussion concerning Broad of Equalization and Broad of Appeals. County Clerk forms on State Tax Commission website


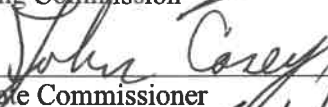

- B. Sheriff
 - 1. Discussion with employee as to their concerns with vacation and holiday time reporting.
 - 2. Suggestions to help retain and recruit deputies.
 - 3. Purchase of portable AC units.
 - 4. Ways to handle current covid expenses.
 - 5. Approved Salary Supplement fund adjustments for June 30 – July 13th.
 Motion: DH Second: JC
 Vote: YES SL, JC, DH
 Approved
- C. Collector/Treasurer
- D. Recorder
 - 1. Reviewed and acknowledged that the part time employee in the recorder's office decided not to take the position.
 - 2. Final update from Satterfield on completion of imaging.
- E. Prosecuting Attorney
- F. County Clerk
 - 1. County Commission issued a written request for several items from the County Clerk's office.
 - 2. The County Commission issued a written request to the County Clerk's office concerning Broad of Appeals meeting Aug. 11th.
- G. Circuit Clerk
- H. County Surveyor
- I. Public Administrator
- J. Coroner
- K. Maintenance

Reports:

- A. Reviewed correspondence from Missouri Department of Conservation concerning CART fund reimbursement for roads and will add it to the agenda for the Township Advisory meeting on July 26th.
- B. Reviewed Sheriff's office June monthly report.
- C. Reviewed Russell Land Development July Invoice.
- D. Reviewed 25th Judicial Circuit Court disbursements.

Public Comment, Walk-Ins and Miscellaneous

- A. County Employee Night at Springfield Cardinals Aug. 8th. E-mail information to elected officials and attach information to check sub.
- B. Pepsi and Coke vendors need to address the commission.

 7-21-21
 Presiding Commissioner Date
 7-21-21
 Associate Commissioner Date
 7-21-21
 Associate Commissioner Date