

Minutes

Texas County Commission
Texas County Administrative Center
Suite 302
Houston, MO 65483

Date: September 1st and 2nd, 2021.
Date and Term of Commission: 10th Day of the July Term

Those Present: Scott Long, Presiding Commissioner
John Casey, Associate Commissioner
Doyle Heiney, Associate Commissioner

Call to Order: 9:15 am

Approval of Agenda: Motion: DH Second: JC Vote: YES- SL, DH, JC Approved

Approval of Previous Minutes: Motion: JC Second: DH Vote: YES- SL, DH, JC Approved

Old Business:

A Maintenance Supervisor Position – Position remains open for applications.

New Business:

- A. Reviewed and approve County Payroll #17 AP Deductions.
1. Accounting Officer Certification – County Payroll #17 AP Deductions. The accounting officer filed her certification of available funds for County Payroll #17 AP Deductions totaling \$29,160.20 The County Commission approved the accounting officer's certification.
Motion: JC Second: DH
Vote: YES - SL, DH, JC
Approved
- B. Reviewed and approved Accounts Payable # 17.
1. Accounting Officer Certification – Accounts payable # 17. The accounting officer filed her certification of available funds for Accounts Payable # 17 totaling \$89,844.71. The County Commission approved the accounting officer's certification.
Motion: DH Second: JC
Vote: Yes – JC, DH, SL
Approved
- C. Reviewed and approved the Professional Service Contract with Texas County Memorial Hospital for inmate medical care.
Motion: JC Second: DH
Vote: Yes – JC, DH, SL
Approved

Elected Official Updates:

A. Assessor

1. Discussion concerning Casey's Cards. She has now been put on the card as an authorized user.
2. Reviewed and approved Additions and Abatements.
Motion: JC Second: DH
Vote: Yes – JC, SL, DH
Approved

B. Sheriff

1. Discussion concerning late O'Reilly's invoices.
2. Approved purchase of used vehicle from Piney River to replace a vehicle unable to be repaired.
Motion: JC Second: DH
Vote: Yes – SL, JC, DH
Approved
3. Discussion concerning School Resource Officer at Success Schools.

C. Collector/Treasurer

1. Discussion concerning payments due to an employee.
2. Reviewed correspondence related to notarizing documents from the Clerk's Office.
3. Approved request to waive penalties and interest on a parcel of property due to a mistake made by the county.
Motion: DH Second: JC
Vote: Yes – DH, JC, SL
Approved

D. Recorder

1. New employee update.

E. Prosecuting Attorney

1. Issues concerning phones in his office and others.

F. County Clerk

1. Payment of former employees discussed.
2. Discussion concerning Tax Levy and correct assessment numbers after the Board of Appeals meeting.
3. Payout for time earned by James Reaves after his retirement.
4. Late payments on several invoices.
5. Casey's General Store statements.
6. Why the Marco payment was paid twice.
7. Discussion held concerning issues with Wal-Mart payment.
8. Discussion held concerning resignation of payroll clerk.
9. Informed the Clerk as to issues which may arise if her office is closed all next week.

G. Circuit Clerk

H. County Surveyor

I. Public Administrator

- J. Coroner
 - 1. Received a call from an individual concerning disrespectful behavior toward himself and the family while performing her duties.
- K. Maintenance
- L. EMD

Reports:


- A. Reviewed monthly meals reports for the jail for June and July.
- B. Reviewed monthly board bills sent out by the jail in July for the months of April, May, and June.
- C. Reviewed August monthly Collections report from County Collector.
- D. Reviewed Court order adjustments report for real and personal property from Collector.
- E. Reviewed Collector/Treasurer's Collection and Distribution report for August.
- F. Reviewed credit application contract and price list for pipe for townships from Advanced Drainage Systems.
- G. Reviewed Monthly Circuit Court disbursement report for August.
- H. Reviewed renewal of Bond for the Assessor.
- I. Reviewed MOPERM Insurance Policy.
- J. Reviewed Recorder of Deeds August monthly report.
- K. Reviewed and acknowledged the appointments to Enhanced Enterprise Zone.
- L. Reviewed Liberty Tech Invoice and sent it to the clerk.
- M. Reviewed revised township contracts requested by Dan Cavender, BPJ insurance. No action taken.
- N. Reviewed invoices from the Circuit Clerk and sent them to the County Clerk for payment.
- O. Reviewed correspondence from Missouri Department of Public Safety concerning e-mail notices about elevator inspections in the future.
- p. Reviewed Tax levy adjustments sent to the state office.
- Q. Visit with individuals from Alextricity concerning future IT needs in the County as well as discussion of future goals the county should consider involving IT. Alex will start with the jail IT needs and will be reviewed following completion of that and the phone system.

Public Comment, Walk-Ins and Miscellaneous

- A. Discussion with Deanna Williams concerning the operations of the County Clerk's Office.
- B. Visit with Lee Smith concerning HVAC System.
- C. Called Mike Scott, BPJ Insurance for clarification on a payroll matter.
- D. Discussions with Alextricity concerning progress on phone system at the Justice Center.

 9-8-21
 Presiding Commission _____ Date

 9-8-21
 Associate Commissioner _____ Date

 9-8-21
 Associate Commissioner _____ Date

